

Event Reporting Form

If possible, please complete this form for every event in which your neighborhood participates. We suggest completing this form immediately after the event has taken place. This will form the basis of our quarterly reports for the city. Data will be accumulated for all neighborhoods on a quarterly basis.

Remember that any information on this printed version needs to be added to the electronic version for the data to be finalized

Neighborhood Association:

Event:

Type of Event:

Date of Event:

Length of Event (hours):

Number of Volunteers Working Event:

Amount of People Attended/ Impacted (Estimated):

City Funding:

Other Funding:

Point of Contact: (Name and email address)

